

Ph. – (03212) 242-235 Website : vmharipal.ac.in E-mail : vmharipal@gmail.com

VIVEKANANDA MAHAVIDYALAYA

HARIPAL * HOOGHLY* PIN – 712405 WEST BENGAL (NAAC Reaccredited Institution)

Dr. A. K. Samanta Principal & Secretary

Ref. No.

Date : 20.10.2022

Corrigendum



প্রথম বর্ষ B.A./B.Com./B.Sc. & BCA (Honours & General) এর সকল ছাত্র-ছাত্রীদের জানানো হচ্ছে যে, আগামী ২১.১০.২০২২ থেকে ০৯.১১.২০২২ তারিখ পর্যন্ত বর্ধমান বিশ্ববিদ্যালয়ের নির্দ্দেশ (RC/Regn. & Mign/Cir/22-23/178 Dated-20.10.2022) অনুযায়ী Registration-cum -Enrolment অনলাইনের মাধ্যমে হবে।

Registration-cum-Enrolment দুটি পর্যায়ে সম্পন্ন হবে-

প্রথম পর্যায় :

যে সকল ছাত্রছাত্রী আমাদের কলেজে ভর্তির পক্রিয়া সম্পূর্ন করেছে, শুধুমাত্র সেইসকল ছাত্রছাত্রীকে STUDENT USER MANUAL (যেটি ৪ পৃষ্ঠায় দেওয়া আছে) টি প্রথম থেকে শেষ পর্যন্ত ভালোভাবে পড়তে হবে এবং নিদ্দিষ্ট নির্দেশ অনুযায়ী সঠিকভাবে অনলাইনের মাধ্যমে আবেদন পত্র পূরণ করতে হবে। অন্যথায়, তার REGISTRATION cum ENROLMENT বাতিল বলে গণ্য হবে। সঠিকভাবে সকল তথ্য প্রদান করে আবেদন পত্র পূরন না করলে পরবর্তী সময়ে REGISTRATION CERTIFICATE এ ওই ভূলই থেকে যাবে, সেক্ষেত্রে কলেজ কতৃপক্ষ কোনোপ্রকার দায়ী থাকবে না।

দ্বিতীয় পর্যায় :

অনলাইনের মাধ্যমে পূরণ করা আবেদন পত্রের ফটোকপি নিম্নে উল্লেখিত তারিখ অনুযায়ী কলেজ অফিসে নির্দ্দিষ্ট DOCUMENTS **সহ জমা দিতে হবে। উক্ত আবেদন পত্র জমা দেওয়ার জন্য নির্দ্দিষ্ট** DOCUMENTS ক্রমিক সংখ্যা অনুযায়ী সাজিয়ে আনতে হবে।

- o) Online এর মাধ্যমে পূরণ করা REGISTRATION cum ENROLLMENT এর আবেদন পত্রের ফটোকপি (Print out)
- ২) মাধ্যমিক বা সমতুল্য পরীক্ষার ADMIT CARD ও MARK SHEET এর ফটোকপি (X-Ray)
- ৩) উচ্চ-মাধ্যমিক বা সমতুল্য পরীক্ষার ADMIT CARD ও MARK SHEET এর ফটোকপি (X-Ray)
- 8) কলেজে ভর্তির রসিদ (Admission Application Form & Admission Pay Slip)
- ৫) SC/ST/OBC-A/OBC-B Certificate এর ফটোকপি (X-Ray)
- ৬) একটি A4 সাইজের সাদা কাগজে নিজের CURRENT PASSPORT SIZE PHOTO এবং নিজের স্বাক্ষর জমা দিতে হবে।
- ৭) W.B.C.H.S.E. ব্যাতিত অন্য সকল BOARD এর ছাত্রছাত্রীদের ORIGINAL MIGRATION CERTIFICATE এবং অতিরিক্ত ১০০্ টাকা জমা দিতে হবে।
- ৮) AADHHAR CARD এর ফটোকপি (X-Ray)



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কলেজ অফিসে জমা দেওয়ার সময় – সকাল ১১টা থেকে দুপুর ২.৩০ মিনিট পর্যন্ত।

কলেজ অফিসে REGISTRATION cum ENROLMENT এর আবেদন পত্র জমা দেওয়ার তারিখ –

Date	STREAM / SUBJECT	Name Intials / Click & View
03.11.2022	BNGH, EDCH, ENGH, GEOH, HISH, PHIH, PLSH, SNSH, BCA,	ALL
04.11.2022	ACYH, B.Com(G), BOTH, CEMH, COSH, MTMH, NUTH, PHSH, ZOOH, B.Sc.(BIO Gen.), B.Sc(PURE Gen.)	ALL
05.11.2022	B.A. General	A - J
07.11.2022	B.A. General	K - P
09.11.2022	B.A. General	R - Sh
10.11.2022	B.A. General	Si– Y

 যে সকল ছাত্রছাত্রীরা পূর্বে বর্ধমান বিশ্ববিদ্যালয়ের অন্তর্গত যেকোনো কলেজে ভর্তি হয়েছিলে ও REGISTRATION করেছিলে তাদের REGISTRATION এর ORIGINAL ও Xerox, College Admission Bill সহ আগামী 03.11.2022 তারিখের মধ্যে কলেজ অফিসে যোগাযোগ করতে হ ব। অন্যথায় Registrtion Enrolment সম্পন হবে না।

মে সকল ছাত্র-ছাত্রী Subject Change করতে আগ্রহী, তাদের উদ্দেশ্যে জানানো হচ্ছে যে পৃষ্ঠায় দেওয়া Subject Change Form এর মাধ্যমে আবেদন পত্র এবং Admission Voucher জমা দিতে হবে আগামী ২১.১০.২০২২ তারিখে মধ্যে কলেজে অফিসে।

axr. Dr. A. K. Samanta Principal ivekananda Mahavidyalaya Haripal, Hooghly

অধ্যক্ষ ড. অসীম কুমার সামন্ত

Registrtion Link : https://www.digialm.com:443//EForms/configuredHtml/1254/3253/Registration.html

কলেজ কোড 8- 416, Vivekananda Mahavidyalaya, Haripal

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Dr. A. K. Samanta Principal & Secretary

Subject Change Form

Student Application No :		
Student Name :		
Subject Structure : (for B.A. & B.Sc. Honou	ırs Students)	
Core Course (Honours Subject Name)		
Generic Elective (Tick any One)		
🗌 Bengali		
Geography		
History		
Political Science		
Chemistry		
Physics		
☐ Electronics		
Ability Enhancement Compulsory Course	s (AECC) : Environmental S	tudies
Subject Structure : (for B.A. General Stude	ents)	
Core Course -1	Core Course -2	
(Tick any One)	(Tick any One)	
Bengali	Education	
Geography (Only Day Students)	English (Only Day Students)	
History	Philosophy	
Political Science	🗌 Sanskrit	
Physical Education	Santali (Only Morning Students)	
Language : English		
Ability Enhancement Compulsory Course	s (AECC) : Environmental S	tudies
Subject Structure : (for B.Sc. General Stud	ents)	
Core Course -1	Core Course -2	Core Course -3
(Tick any One)	(Tick any One)	(Tick any One)
Zoology	Chemistry	Botany
Physics	Mathematics	Chemistry
Computer Science		Electronics

Ability Enhancement Compulsory Courses (AECC) : Environmental Studies



Registration AY 2022-23

STUDENT'S USER MANUAL



A. Introduction

Burdwan University Registration cum enrollment form will be submitted by students. Once the Application form is successfully submitted, students will receive a SMS and e-mail with their respective User ID and Password to login into the student's portal and can be verify their application form status. Please fill-up the form carefully with the correct details. After filled-up and submit the form respective Colleges will be approved the same with the provided student's information and can be send back for further modification (if required by the college) and student should have to response on the same for smooth registration process.

B. Steps to online application Registration cum Enrollment Form

- Step-1. Open the website of The University of Burdwan. Please clear cache file of browser (Step of clear cache "Ctrl+Shift+Del") before fill-up the form.
- Step-2. Click on U.G. Student's Registration Application Form link (https://www.digialm.com:443//EForms/configuredHtml/1254/3253/Registration.html)
- Step-3. The following registration page will be opened for students. Needs to select the respective college from the drop down given in the form.
- Step-4. Click on "Proceed" button.



Figure 1: Registration first page



- Step-5. Candidate needs to select correct college name, Student Name, Date of Birth, Gender, Caste category, Different Abled, email id, phone number, Nationality, Degree and stream fields. Only Honours student(s) will provide the obtained marks and the full marks in the time of registration form for eligibility verification. **Candidate unable edit all that field later**.
- Step-6. Along with the said information student needs to be filled up the valid email id and phone number. Student will receive a notification(s) with his/her user credential through SMS and e-mail in the provided number and email address.
- Step-7. Click on the "I agree" declaration text, provide the correct captcha text in the provided box.
- Step-8. Click on the "Register" button. One popup will be opened and just click "OK" on the dialog box. As per the below images.

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	Register	
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Figure 2: Registration page 1

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*Mobile Number	8888958858	*Confirm Mobile Number	888888888	
*Nationality	Indian 🗸			
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Course Details *Stream *Higher Secondary Ma Total Marks Ubtained Marks % Declaration T solemnly declare that opinion of the University aforesaid examination, o		Due Of Total Marks	abject BENGALI 800 / misleading or if it appears that, in es, Rules & Regulations relating to	the De I Agree.

Figure 3: Registration page 2

Step-9. On successfully first stage registration the following screen will be displayed.

THE UNIVERSITY OF BURDWAN USER MANUAL FOR STUDENTS REGISTRATION CUM ENROLLMENT - 🗆 X 2-Student Registration x + o 🗧 🔶 🕐 📫 qahf.digiaim.com/EForms/loginAction.do?subAction=DisplayProfile&dormid=3253&eicuListing=false&encValues=ipK6NG8k6oRF/n7OsYL1d40qLyw%52BQOUwIDK... 🔍 🛠 😨 🌲 😩 🚦 The University of Burdwan diagental learning Lea distration Form Please clear cache before fill up the Form. Steps to clear cache ->(Ctrl+Shift+Delete) The login id and password for Student Registration has been sent to your registered mobile number and email id. Please click on th e your registration Complete Registration Student Registration Details Application Sequence Number: 2021104176216 lication Status: Registered College Name BURDWAN RAJ COLLEGE College Code: 104 Student Name: RAJU ROY Date Of Birth: 04/Sep/2003 Genden Male Is Differently Abled?: No Caste Category: OBC-B Email ID: a@gmail.com Confirm Email ID(a@gmail.com Mobile Number: 8899776635 Mobile Number: 8899776655 Nationality: Indian Degree: UG Shearn B.A. ~ m (1) 9/22/ 2 🔚 🔯 🕥 🎯 🖽 🐗 = Ta I-

Figure 4: Stage 1 registration completion

Step-10. Please select "Complete Registration" button to make the detail registration.

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Figure 5: Eligibility verification

- Step-11. Fill-up the required data and click on the next button of Check Eligibility to the courses.
 - a. For Hons. courses students need to provide the total marks obtained and full marks of the H.S. education along with the required honours subjects, to fulfill the University criteria.

USER MANUAL FOR STUDENTS REGISTRATION CUM ENROLLMENT

b. For general courses students need to select the proper information as per the image figure 5.

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Figure 6: Students basic details

Step-12. Candidate should fill-up all the fields marked with "*" red asterisk mark. Then select "Next" button. The flowing pages will be displayed as qualification details tab.

	Madhyamik	~	Name of Board/Courci/University	WEST BENGAL BOARD OF 5	~
Country where the Board/Council/University stuated	India	*	State where the Board/Courci/Uriversity situated	Tripura	*
Year of Passing	2015	¥	Roll No	778899 (In case Roll & No. are different, followed by one stace and then I	, enter Rol No.)
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		*Enrolment Info						
		Admission Date	02/09/2021		Session	2021-22	×	
		Admission Challan Number	333667777					
		*Subjects						
		Core Subject	NA		Core Course -1	BENGALI	~	
		Larguage-1			Core Course -2	GEOGRAPHY	~	
		Ability Enhancement Compulsory Course						
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		*Please upload the Madhyam	ik Admit Card here.					
		*Please upload the Madhyam	ik Marksheet here.					
		*Please upload the Admit Ca	rd for Higher Secondary examinat	tion here.				
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		*Please upload College admi	ssion challan/Confirmation certifi	cate/document/details	from colleges he	re.		
		Registration Fees Payal	ble					
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		Declaration						
		I solemnly declare that i the University, that I hav examination, my admiss	f any of the statement in this applive in any way contravened the provision will be liable to be cancelled by	cation is found to be not visions of the University C / the University.	true / incomplete Irdinances, Rules	/ msleading or if it ap & Regulations relating	opears that, in the opinion of to the aforesaid	

Figure 8: Subject selection page

Step-14. Candidate needs to fill the Admission date, Session, Core subject correctly from drop down and select the upload option to upload photo, signature, MP admit card, MP marksheet, H.S. Admit card, H.S. marksheet and admission challan all document photo copy.

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THE UNIVERSITY OF BURDWAN USER MANUAL FOR STUDENTS REGISTRATION CUM ENROLLMENT

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Step-15. Candidate must be select preview button to preview their details. Then select captcha, check declaration's "I Agree" check box and select submit button accordingly.



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Step-16. Candidate must be select "OK" button to submit registration data.

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Figure 12: Submission Page

Step-17. The following page will be displayed post successfully submission of the registration cum enrollment form. User can print the following page for future references.



Figure 13: Form Submitted preview



USER MANUAL FOR STUDENTS REGISTRATION CUM ENROLLMENT

C. Student's portal

Student(s) can login in-to the following portal for further tracking. Step-1.

URL will be found in the University website.

(https://www.digialm.com:443//EForms/configuredHtml/1254/3253/login.html)

The login page will be displayed as per the following image. User can login Step-2. into the same by using the credential which are provided in the SMS and email.

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Figure 14: Student's Login Page

Step-3. Below page will be displayed post successfully login of the student(s).



- Step-4. Purpose of the student's login portal as follows:
 - a. Student can view his/her submitted registration form.
 - b. Take a printout for future references (if needed).
 - c. Response to the queries from the respective colleges.
 - d. Student will be required to connect with the colleges if any discrepancies found the submitted data.
 - e. Tracking the status of the application.
- Step-5. If the Student forgets/wants to change his/her password, then follow the below steps:
 - a. Click on the Forgot Password option.
 - b. Provide the correct user ID and captcha provided in the page.
 - c. New password will be triggered to the student's provided mobile number or email address.

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