



VIVEKANANDA MAHAVIDYALAYA

HARIPAL ★ HOOGHLY ★ PIN — 712405
WEST BENGAL

Dr. A. K. Samanta
Principal & Secretary

(NAAC Reaccredited Institution)

Ref. No.: VM/Hari/TCS/2021

Dated: 12.12.2021

NOTICE

Subject: Hiring of B.A./B.Sc./B.Com./BCA Graduate Candidates who's Year of Passing (YoP) will be 2022 under the Scheme of 'TCS BPS Fresher Hiring for 2022 YoP Graduates'

The College is pleased to notify all the **students of Semester-V** B.A., B.Sc., B.Com. and BCA (Honours & General) that under the scheme of 'TCS BPS Fresher Hiring for 2022 YoP Graduates' the Tata Consultancy Services (TCS) has created exclusive job opportunities for the students of B.A., B.Sc., B.Com. and BCA (Honours or General) who will complete their graduation degree in 2022. The hiring/recruitment process will be made through TCS BPS Fresher Hiring Test followed by subsequent rounds of HR, Technical and Managerial interviews. **The tentative date of TCS BPS Fresher Hiring Test is 26th January 2022.** Selected candidates with an exceptional performance, after completing their graduation degree in 2022, will be the part of TCS' fastest growing units which inter alia includes Cognitive Business Operations (CBO), Banking and Financial Services and Insurance (BFSI), and Life Sciences in various enriching roles.

Therefore, the interested **students of Semester-V** are instructed to fill in their respective details in the below Google Form link **within 20.12.2021** so that the college can share the same with the recruiting authority at the earliest. Note that the applicants have to register their profile in TCS Next Step portal (under BPS section) mandatorily to obtain their respective DT Number before filling in the form.

Documents for job description and TCS Next Step Portal registration manual are attached herewith for your convenience.

Google Form Link: <https://forms.gle/McVPk4KoUQko3j2S6>

Wish you all the best!


Dr. A. K. Samanta
Principal
Vivekananda Mahavidyalaya
Haripal, Hooghly

Dr. Asim Kumar Samanta
Principal



Present young talent the launchpad to build, innovate and transform

TCS BPS Fresher Hiring for YoP 2022 Arts, Commerce & Science graduates

Top scorers will launch their careers with TCS' fastest growing units:

- Cognitive Business Operations (CBO)
- Banking and Financial Services and Insurance (BFSI)
- Life Sciences

Link: <https://on.tcs.com/3D8qBkQ>

Last Day to Apply: **7th January 2022**

Test Date: **26th January 2022**

Eligibility: Full time graduates from B.Com, BA, BAF, BBI, BBA, BBM, BMS, BSc - IT/CS/General, BCA, BCS, B.Pharm, M.Pharm – 2022 Year Of Passing candidates can apply

Transform fresh perspectives to strategic innovators. Spread the word!





Handbook for Candidate Registration

Steps:

[Log In to NextStep Campus Portal](#)

[Registration Page](#)

[Candidate Log-In](#)

[Application Form](#)

- § [Personal Details](#)
- § [Academic and Work Experience Details](#)
- § [Other Details](#)
- § [Application Form Preview and Declaration](#)

Logging on to TCS



Campus Portal

Logging on to NextStep



Welcome aboard TCS NextStep!

3. Click Register Here

[Register Now >](#)



Select Category

You have a choice to apply for IT or BPS. Please note that you can register with us under only one category and registering in incorrect category may lead you to repeat the entire registration process.

4. Choose BPS



 Information Technology



 Business Process Services



Registration Page

1. Choose Title

Name*

Title

2. Type First Name

First

3. Type Middle Name

Middle

Surname

4. Type Last Name

Title*

First*

Middle

Surname

Please enter your name as appearing on your Passport or SSC Mark sheet. It is extremely important to enter your name correctly. Please recheck the details entered to ensure there are no errors.

Date of birth*

dd/mm/yyyy

5. Choose DOB

Gender*

Select

6. Choose Gender

Email id*

Email

@

Select

7. Enter your Email ID

It is important to enter your email Id carefully as it will be used for all communications from TCS.

Format-If your email ID is abc@gmail.com, please enter abc in the first textbox and select domain name(Ex- gmail.com,etc) from the dropdown. In case,your domain name is not present in the dropdown list, kindly select 'Others' and mention domain in the textbox.

8. Enter +91

Mobile number*

9. Enter your Valid Number

The image shows a registration form with the following fields and callouts:

- 10. Enter State Code**: Points to the State Code dropdown menu.
- 11. Enter your Valid Landline No**: Points to the Landline No input field.
- 12. Enter Institute Name**: Points to the Institute name dropdown menu.
- 13. Enter your Highest Qualification**: Points to the Qualification dropdown menu.
- 14. Year Of Passing of the Highest Qualification**: Points to the Year of passing dropdown menu.
- 15. Campus candidate -Choose Direct Applicant and Off-Campus candidate, BYB if a friend has referred & Web if you have received a mail from the Job Portal.**: Points to the Source type dropdown menu.
- 16. Direct Applicant – enter college name, BYB - Enter referred Name/Employ ID & Web – Enter the mentioned name in the mail.**: Points to the Source name input field.
- 17. The Password should consist of Capital Letter, Special Character, & Number. (e.g**: Points to the Enter password input field.
- 18. Select a Security Question and an Answer to your Security Question. This shall be used for password retrieval in- case forgotten**: Points to the Select security question dropdown menu.

On Clicking SUBMIT, you will receive a Registration Number which shall be used for further correspondence with regards to your candidature at TCS



Candidate Log-In



Registered Candidates

CT/DT Reference ID

DT20153033902

Password

Login [Forgot Password?](#)

New Candidate, [Register here](#)

[How to Apply?](#)

Welcome aboard TCS NextStep!

With TCS BPS, customer experience, certainty of results, partnership in transformation, and digital technology driving efficiency and effectiveness, we offer a large pool of Industry domain experts, ability to deliver business solutions and delivering core business processes across industries. We offer horizontal services for Finance and Accounting (FA&A), Human Resources (HR), and Procurement and Analytics, across industries ranging from, banking and financial services, Insurance services, drug development and safety services, retail services, telecom services, travel-related services, manufacturing services and knowledge services.

1. Enter your log-in credentials (DT Number and Password) received in the mail (freshers.recruitment@tcs.com)

2. Click Log In

ss. We, at Tata Consultancy Services

We offer global exposure and unparalleled career growth. So come and explore opportunities and Experience Certainty with us at TCS.



Application Form

3. Click on Application Form

Application From

Track My Application

How to Apply

For Queries or Assistance, call
1800-209-3111
 (Toll-Free)
 Monday to Friday
 [8:00am to 8:00pm]
ilp.support@tcs.com

Open SeeSame
 TCS Online Assessment
 Model Question Paper
[Click to take the Practice Test >>](#)



TCS NextStep Portal



Welcome aboard on TCS NextStep portal!

TCS NextStep Portal is the first step connecting you with TCS, Asia's leading IT services Company. A single platform that addresses all your needs interactively and simplifies the communication process, this Portal will help you in your transition from being a student on campus to exploring a dynamic career path with TCS.

From keeping you updated on TCS initiatives to answering your queries and helping you explore a world of opportunities, TCS NextStep helps bridge the distance in your journey to becoming a TCSer.

So, go ahead! Explore opportunities. Experience Certainty.

Application Form

Personal Details	Academic and Work Experience Details	Other Details	Application Form Preview and Declaration
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IMPORTANT INSTRUCTIONS

- The form is divided into following four sections. It is mandatory to enter details in all four sections.
 - Personal Detail
 - Academic and Work Experience Details
 - Other Details
 - Form preview and declaration
- Fields marked with "*" in these sections are mandatory.
- To save the details and navigate to the next field/screen, click 'Save and Continue'.
- To submit the form, click 'Submit Application Form' in 'Form Preview and Declaration' section.
- Please review the details properly before submitting the form to avoid errors. You can use the Application Form preview feature after filling in all the mandatory fields. In case you wish to edit any details, you can navigate to the relevant section and edit the same.
- Click 'Save' after editing any details in the form. To submit the form with the updated details, click 'Submit Application Form'. Please note that if you do not submit the form after editing any details, the details will not be saved.

2. Read Important Instructions above and click on Start Filling the form

[Start filling the Form>>](#)

NextStep

Application Form – Personal Details

Personal Details	Academic and Work Experience Details	Other Details	Application Form Preview and Declaration
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Test Location

Nearest Test Location: *

[Click here to select location of Nearest Test Center](#)

Personal Details

1. Your First name and Last name will be auto populated

Name :

2. Enter your Father's First Name

Title * First Name * Middle name Last Name

Father's Name :

Title * First Name * Middle name Last Name

Mother's Name :

3. Enter your Mother's first name

Title * First Name * Middle name Last Name

Date of Birth: *

Gender * Male Female

Mother's Maiden Name: *

SSC Roll No. *

Date of Birth, Gender, Mothers Maiden Name and SSC Roll Number will be auto populated

Fields marked with * are mandatory

Permanent Address

3. Enter all mandatory details – House No, Area/Landmark, Country, State, City and Pin Code

House No./ Apartment Name/ Block No.: *

Road/Street/Lane: Area/Landmark: *

Country: * State: *

City: * Pincode: *

Are the premanent and Present Address same? * Yes No

4. If your Permanent Address different than present address, Click No and Enter your permanent address below

Present Address

House No./ Apartment Name/ Block No.: *

Road/Street/Lane: Area/Landmark: *

Country: * State: *

City: * Pincode: *

5. Email ID will be auto populated. Enter your Residence number and Cell number

Contact Details

Email ID: * Alternate Email ID:

Telephone(R): * Mobile No.:

Save **Save and Continue**

6. Once done, Click on Save and Continue to proceed to next section

NextStep

Application Form – Academic & Work Experience Details

Application Form – Academic and Work Details

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Instruction

Highest Qualification *
Category Details

Post Graduate *

Graduate *

XII Grade/
Equivalent Diploma *

X Grade *

Any Other Qualification *

Work Experience
Details *

Declaration *

Academic Instructions:

1. "Marks/CGPA Obtained" denotes Total Marks/CGPA secured by you in ALL* subjects in all semesters in the first attempt.
2. "Total Marks/CGPA" denotes total of maximum marks in ALL* subjects in all semesters in the first attempt.
*ALL implies that all subjects mentioned on the marksheet (including languages, optional subjects etc) should be taken into consideration for calculating the obtained/total marks/CGPA.
3. Marks/CGPA obtained during the normal duration of the course only will be considered to decide on the eligibility.
4. Verify your marks after entering, as it is a part of the selection criteria.
5. Enter complete duration for all your qualifications.
6. Please mention only your XII duration in XII Grade details . Pls do not add the XI duration in the same.

1. Read the instructions before you start filling the application form

2. Use to side bar to navigate within different sections

Fields Marked with * are mandatory

Application Form – Academic and Work

Personal Details	Academic and Work Experience Details	Other Details	Application Form Preview and Declaration
<p>Instruction</p> <p>Highest Qualification Category Details *</p> <p>Post Graduate *</p> <p>Graduate *</p> <p>XII Grade/ Equivalent Diploma *</p> <p>X Grade *</p> <p>Any Other Qualification *</p> <p>Work Experience Details *</p> <p>Declaration *</p>			
<p>Institute Name</p>		<p>A V C Polytechnic College - Tamilnadu ▼</p> <p>A V C Polytechnic College - Tamilnadu</p>	
<p>Highest Qualification Category</p>		<p>Management Post Graduates ▼</p>	
<p>Year of Passing for Highest Qualification</p>		<p>2012 ▼</p>	
<p>3. Choose and Confirm if your details are correct and move to the next section</p>			

Application Form – Academic and Work

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Instruction

Highest Qualification Category Details *

Post Graduate *

Graduate *

XII Grade/ Equivalent Diploma *

X Grade *

Any Other Qualification *

Work Experience Details *

Declaration *

Is your Post Graduation a 5 year integrated course? * Yes No

Course Name:

Course Duration:
From To

Course Type: Full Time Part Time

University / Institute:

Major Subjects:

Grading System: CGPA CGPA Obtained

Marks Total CGPA

4. Enter your Post Graduation details

5. Click Save and Continue to proceed to the next section

Save

Save and Continue

Application Form – Academic and Work

Personal Details	Academic and Work Experience Details	Other Details	Application Form Preview and Declaration
------------------	--------------------------------------	---------------	--

Instruction

Highest Qualification Category Details *

Post Graduate *

Graduate *

XII Grade/ Equivalent Diploma *

X Grade *

Any Other Qualification *

Work Experience Details *

Declaration *

Is your Post Graduation a 5 year course? * Yes No

Course Name: ▼

Course Duration: A V C Polytechnic College - Tamilnadu

Course Type: Full Time Part Time

University / Institute: ▼

Major Subjects: ▼

Grading System: CGPA Marks

CGPA Obtained:

Total CGPA:

Save

Save and Continue

7. Click **Save and Continue** to proceed to the next section.

6. Enter your **Course Name, Course Duration, University Name, Major subjects, and Grading System.**

Application Form – Academic and Work and Work

Personal Details	Academic and Work Experience Details	Other Details	Application Form Preview and Declaration
------------------	--------------------------------------	---------------	--

Instruction	Please select relevant course? *	<input type="radio"/> XII Grade	<input type="radio"/> Equivalent Diploma	<input type="radio"/> Both
Highest Qualification * Category Details		<input type="text" value="A V C Polytechnic College - Tamilnadu"/>		
Post Graduate *				
Graduate *				
XII Grade/ Equivalent Diploma *				
X Grade *				
Any Other Qualification *				
Work Experience * Details				
Declaration *				

8. Choose your relevant course and enter the required details

9. Click Save and Continue to proceed to the next section.

Application Form – Academic

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Instruction

Highest Qualification Category Details *

Post Graduate *

Graduate *

XII Grade/ Equivalent Diploma *

X Grade *

Any Other Qualification *

Work Experience Details *

Declaration *

Course Name:

University / Institute:

A V C Polytechnic College - Tamilnadu

Board Of Education:

Type to filter



Course Duration:



From



To

Please mention only your Class X duration in X Grade details.

Grading System:

CGPA

CGPA Obtained

Marks

Total CGPA

Save

Save and Continue

11. Click on **Save and Continue** to proceed to next section

10. Enter your **Course Name, Institute/University Name, Board of Education details, Course Duration, and your grades.**

Application Form – Academic and Work

Personal Details	Academic and Work Experience Details	Other Details	Application Form Preview and Declaration
------------------	--------------------------------------	---------------	--

Instruction

Highest Qualification Category Details *

Post Graduate *

Graduate *

XII Grade/ Equivalent Diploma *

X Grade *

Any Other Qualification *

Work Experience Details *

Declaration *

Have you done any other course? * Yes No

Course Name:

Major Subjects:

University / Institute:

Course Duration: From To

Course Type: Full Time Part Time

Grading System: CGPA Marks

CGPA Obtained

Total CGPA

12. If you have done any other course, choose YES and details pertaining to your Course Name, Major Subjects, University Name, Course duration and Type and Grades

Save

13. Click on Save and Continue to proceed to the next section

Application Form – Academic and Work

Personal Details **Academic and Work Experience Details** Other Details Application Form Preview and Declaration

Instruction

Highest Qualification Category Details *

Post Graduate *

Graduate *

XII Grade/ Equivalent Diploma *

X Grade *

Any Other Qualification *

Work Experience Details *

Declaration *

Experience Details

Do you have any Relevant Work Experience? * Yes No

Experience Details

	Name Of Employer	Address Of Employer	Employment Type	Duration From	Duration To	Designation	Nature Of duties	Annual Gross Salary(INR)
<input type="checkbox"/>								

Add New Row **Edit Row** **Delete Row**

14. Click **Yes**, if you have work experience, Click **NO** and **Save and Continue** to proceed to the next section

15. If you choose **YES**, Click on **Add New Row**

16. Enter your **Work Experience Details** and Click on **Submit**.

17. Click on **Save and Continue** to proceed to the next section

Work Experience Details

Name of Employer :

Address of Employer :

Employment Type: Full Time Part Time

Duration From :

Duration To :

Designation :

Nature Of Duties :

Annual Gross Salary(INR) :

Submit **Cancel**

Save **Save and Continue**

Application Form – Academic

Instruction

Highest Qualification *
Category Details

Post Graduate *

Graduate *

XII Grade/
Equivalent Diploma *

X Grade *

Any Other Qualification *

Work Experience *
Details

Declaration *

Save **Save and Continue**

Other Details

Do you have any break in studies? Yes No

Have you done any other courses? Yes No

Do you have any pending backlog currently? Yes No

▶ Please mention details of Academic Project(s) undertaken.

Declaration

You have taken all subject marks into consideration for calculating the Obtained/Total Marks/CGPA in each of the above mentioned academic qualifications. * Yes No

"The Marks/CGPA Obtained" entered by you for each of the above mentioned academic qualifications has been secured in the first attempt. * Yes No

You have considered only the Marks/CGPA obtained during the normal duration of the course for calculating Obtained/Total Marks/CGPA. * Yes No

You have completed each of the above mentioned academic courses in the stipulated time as specified by your University/Institute and as per TCSL selection guidelines and do not have any extended education. * Yes No

You have declared break in studies/work experience and pending backlogs, if any, during your academics. * Yes No

You have not attended the TCSL Selection Process in the last 6 months. * Yes No

You have read the TCSL eligibility criteria and understand that your candidature/application/offer/onboarding is subject to fulfillment of the specified criteria. * Yes No

I Mr. Pranav Joshi solemnly declare that the information in this form is truly stated and correct and...

I Agree *

18. Read declaration questions and choose yes or no appropriately

19. Once done, tick **I Agree** and Click on **Save and Continue** to Proceed

NextStep

Application Form – Other Details

Application Form – Other Details

Personal Details Academic and Work Experience Details **Other Details** Application Form Preview and Declaration

Passport/PAN/NSR Details

Nationality and Languages Known *

References *

Achievements/Scholarships and Certifications

Upload Photo/CV *

Passport Details:

Passport Number:

Place of Issue:

Date of Issue: 

valid Upto: 

ECNR Check: Yes No

PAN/NSR No.

PAN Card No.:

NSR No.:

1. Enter your Passport Details

2. Click Save and Continue to Proceed.

Save **Save and Continue**

Application Form – Other Details

Personal Details

Academic and Work Experience Details

Other Details

Application Form Preview and Declaration

Passport/PAN/NSR Details

Nationality and Languages Known *

References *

Achievements/Scholarships and Certifications

Upload Photo/CV *

References

One of the two references must be from your current/previous academics institution or industry or organisation. The references should not be your relatives

Reference 1

Name:

Designation:

Contact No.:

Email ID:

Reference 2

Name:

Designation:

Contact No.:

Email ID:

6. Providing 2 references is mandatory. References should not be your relatives.

Save

Save and Continue

7. Click on **Save and Continue** to Proceed.

Application Form – Other Details

The screenshot shows the 'Other Details' section of the application form. At the top, there are four tabs: 'Personal Details', 'Academic and Work Experience Details', 'Other Details' (which is highlighted in orange), and 'Application Form Preview and Declaration'. On the left side, there is a sidebar with several sections: 'Passport/PAN/NSR Details', 'Nationality and Languages Known *', 'References *', 'Achievements/Scholarships and Certifications' (which is highlighted in orange), and 'Upload Photo/CV *'. The main content area is titled 'Achievements' and contains a text box for 'Please specify any Achievements, Scholarship etc:'. Below this is a section for 'Certification Details:' which includes a table with a header 'Certification Name' and a blue 'Add New Certification' button. At the bottom of the main content area, there are two buttons: 'Add New Certification' and 'Delete Certification'. At the very bottom of the form, there are two buttons: 'Save' and 'Save and Continue'. Three yellow callout boxes provide instructions: 8. Provide details with regards to your Achievement/Scholarships and Certifications. (pointing to the text box), 9. Click on Add New Certification to Update your Certification details (pointing to the 'Add New Certification' button), and 10. Click on Save and Continue to Proceed. (pointing to the 'Save and Continue' button).

Personal Details Academic and Work Experience Details **Other Details** Application Form Preview and Declaration

Passport/PAN/NSR Details

Nationality and Languages Known *

References *

Achievements/Scholarships and Certifications

Upload Photo/CV *

Achievements

Please specify any Achievements, Scholarship etc:

Certification Details:

Certification Name

8. Provide details with regards to your Achievement/Scholarships and Certifications.

9. Click on **Add New Certification** to Update your Certification details

10. Click on **Save and Continue** to Proceed.

Save Save and Continue

Application Form – Other Details

Personal Details | Academic and Work Experience Details | **Other Details** | Application Form Preview and Declaration

Passport/PAN/NSR Details

Nationality and Languages Known *

References *

Achievements/Scholarships and Certifications

Upload Photo/CV *

Smart Card Details

(Smart card is your TCS identity card which will be handed over to you once you join the company.)

Kindly follow the below mentioned steps to successfully upload your photograph.

1. Upload your recent passport size color photograph. (Dimension : 35 mm*35mm. Format: *.jpg, *.jpeg. Size: Maximum 500kb).
2. The photograph must be formal, with a white/off white background.
3. You should look straight into the camera and your head should not be tilted in the photograph.
4. Click on the Browse button to search for the location where the photograph is stored. The photograph will be uploaded and displayed to you.

Please provide the below details carefully as they will be printed on your TCS identity card if you get selected to TCS.

Name *
(as to be printed on the smart card)

First Name * Last Name
 (Max 15 Character) (Max 15 Character)

Blood Group * Type to filter ▼

11. Read the Smart Card Guidelines, enter your name as to be printed on the Smart Card, Choose your Blood Group and Upload your Photo and CV.

Save Save and Continue

12. Click on **Save and Continue** to Proceed.

Upload Photo * Browse and Upload

Upload CV

Upload CV * Browse and Upload

Please ensure the file format is of the following types, .pdf,.doc,.docx,.txt,.rtf (max 500KB)

NextStep

Application Form – Application Form Preview and Declaration

Personal Details	Academic and Work Experience Details	Other Details	Application Form Preview and Declaration
------------------	--------------------------------------	---------------	--

Application Form Preview

Click on the Application Form Preview link to view Application Form filled by you.
 Please note that you can preview the form only after filling up all the mandatory fields in the form.
 Kindly confirm your details, as details entered by you would be considered for your final evaluation.
 You can edit any information (except name, email ID, date of birth, gender, SSC roll number and mother's maiden name) by navigating to respective section before final submission of the Application Form.

[Application Form preview](#)

Preview the Application form, Read the Declaration, tick I Agree, enter Place and Submit the Application Form.

Declaration

Have you appeared for TCS Tests/Interviews earlier? If yes kindly furnish details (i.e date,place,Position applied for and final results):

Yes No

TCS Terms and Conditions

In connection with my application to render services to Tata Consultancy Services Ltd (the "Company"), I hereby agree as follows:
 I certify that the information furnished in this form as well as in all other forms filled-in by me in conjunction with my traineeship is factually correct and subject to verification by TCS including Reference Check and Background Verification.
 I accept that an appointment given to me on this basis can be revoked and/ or terminated without any notice at any time in future if any information has been found to be false, misleading, deliberately omitted/ suppressed.

I Agree *

Date :

Place : *

[Submit Application Form](#)

TCS is an equal opportunity employer that aims to integrate global diversity and inclusion at each level within our organization. Hiring decisions are solely made on the capability of an individual to perform a role. Any personal details like gender, age and nationality that may be provided by you during the course of application or selection process will be used for administrative records and all qualified applicants will receive consideration for employment without regard to this information.

Thank You