Ph. – (03212) 242-235 Website : vmharipal.ac.in E-mail : vmharipal@gmail.com VIVEKANANDA MAHAVIDYALAYA HARIPAL * HOOGHLY* PIN – 712405

HARIPAL * HOOGHLY* PIN – 712405 WEST BENGAL (NAAC Reaccredited Institution)

Dr. A. K. Samanta Principal & Secretary

Ref. No.

Date 21.11.2021



এতদ্বারা ২০২১-২২ শিক্ষাবর্ষের প্রথম সেমিফ্টারের B.A./B.Com./B.Sc. (Honours & General) দিবা ও প্রাতঃ ও BCA বিভাগের সমস্ত ছাত্রছাত্রিদের উদ্দেশ্যে জানানো যাচ্ছে যে, বর্ধমান বিশ্ববিদ্যালয়ের Circular No. - RC.Regn. & Mign/Cir/21-22/245 dated 19.11.2021 অনুযায়ী আগামী ২২.১১.২০২১ (সোমবার) থেকে ০৬.১২.২০২১ (সোমবার) রাত্রি ১১.৫৯ মিনিটি পর্যন্ত বর্ধমান বিশ্ববিদ্যালয়ের REGISTRATION cum ENROLLMENT ONLINE এর মাধ্যমে নিম্নে উল্লেখিত লিঙ্কের মাধ্যমে আবেদন পত্র পূরণ করতে হবে।

REGISTRATION cum https://www.digialm.com:443//EForms/ ENROLLMENT এর লিঙ্ক configuredHtml/1254/3253/Registration.html

REGISTRATION cum ENROLLMENT দুটি পর্যায়ে সম্পন্ন হবে -

প্রথম পর্যায় :

যে সকল ছাত্রছাত্রী আমাদের কলেজে ভর্তির পক্রিয়া সম্পূর্ন করেছে শুধুমাত্র সেইসকল ছাত্রছাত্রীকে STUDENT USER MANUAL (যেটি 3 পৃষ্ঠায় দেওয়া আছে) টি প্রথম থেকে শেষ পর্যন্ত ভালোভাবে পড়তে হবে এবং নিদ্দিষ্ট নির্দেশ অনুযায়ী সঠিকভাবে অনলাইনের মাধ্যমে আবেদন পত্র পূরণ করতে হবে। অন্যথায়, তার REGISTRATION cum ENROLLMENT বাতিল বলে গণ্য হবে। সঠিকভাবে সকল তথ্য প্রদান করে আবেদন পত্র পূরন না করলে পরবর্তী সময়ে REGISTRATION CERTIFICATE এ ওই ভুলই থেকে যাবে, সেক্ষেত্রে কলেজ কতৃপক্ষ কোনোপ্রকার দায়ী থাকবে না।

স্টুডেন্ট এর মোবাইল নাম্বার এবং ইমেইল আইডি সঠিক দিতে হবে, কারণ সেই মোবাইল নাম্বার এবং ইমেইল আইডি তেই কেবলমাত্র আইডি এবং পাসওয়াড যাবে, সেহেতু মোবাইল নাম্বার এবং ইমেইল আইডি সঠিক প্রদান করতে হবে।

দ্বিতীয় পর্যায় :

অনলাইনের মাধ্যমে পূরণ করা আবেদন পত্রের ফটোকপি নিম্নে উল্লেখিত তারিখ অনুযায়ী কলেজ অফিসে নির্দ্দিষ্ট DOCUMENTS সহ জমা দিতে হবে। উক্ত আবেদন পত্র জমা দেওয়ার জন্য নির্দ্দিষ্ট DOCUMENTS ক্রমিক সংখ্যা অনুযায়ী সাজিয়ে আনতে হবে।

- o) Online এর মাধ্যমে পূরণ করা REGISTRATION cum ENROLLMENT এর আবেদন পত্রের ফটোকপি (Print out)
- ২) মাধ্যমিক বা সমতুল্য পরীক্ষার ADMIT CARD ও MARK SHEET এর ফটোকপি (X-Roy)
- ৩) উচ্চ-মাধ্যমিক বা সমতুল্য পরীক্ষার ADMIT CARD ও MARK SHEET এর ফটোকপি (X-Roy)
- 8) কলেজে ভর্তির রসিদ (Admission Application Form & Admission Pay Slip)

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VIVEKANANDA MAHAVIDYALAYA

HARIPAL * HOOGHLY* PIN - 712405

(NAAC Reaccredited Institution)

WEST BENGAL

Dr. A. K. Samanta

Principal & Secretary

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- ৫) SC/ST/OBC-A/OBC-B Certificate এর ফটোকপি (X-Roy)
- ৬) একটি A4 সাইজের সাদা কাগজে নিজের CURRENT PASSPORT SIZE PHOTO এবং নিজের স্বাক্ষর জমা দিতে হবে।
- A) W.B.C.H.S.E. ব্যাতিত অন্য সকল BOARD এর ছাত্রছাত্রীদের ORIGINAL MIGRATION CERTIFICATE এবং অতিরিক্ত ১০০ টাকা জমা দিতে হবে।
- ৮) AADHHAR CARD এর ফটোকপি (X-Roy)

কলেজ অফিসে জমা দেওয়ার সময় – সকাল ১১টা থেকে দুপুর ২.৩০ মিনিট পর্যন্ত।

কলেজ অফিসে REGISTRATION cum ENROLLMENT এর আবেদন পত্র জমা দেওয়ার তারিখ –

Date	STREAM / SUBJECT	STUDENT ID
24.11.2021	BNGH, EDCH, ENGH, GEOH, HISH, PHIH, PLSH	2021- 0001 to 2021- 0231
25.11.2021	SNSH, BCA, B.Com(G), ACYH, B.Sc.(BIO Gen.)	2021- 0232 to 2021- 2767
26.11.2021	BOTH, CEMH, COSH, MTMH, NUTH, PHSH, ZOOH, B.Sc(PURE Gen.)	2021- 2768 to 2021- 2923
27.11.2021	B.A. General	2021- 1001 to 2021- 1200
29.11.2021	B.A. General	2021- 1201 to 2021- 1400
30.11.2021	B.A. General	2021- 1401 to 2021- 1600
01.12.2021	B.A. General	2021- 1601 to 2021- 1850
02.12.2021	B.A. General	2021- 1851 to 2021- 2050
03.12.2021	B.A. General	2021- 2051 to 2021- 2250
04.12.2021	B.A. General	2021- 2251 to 2021- 2629

যে সকল ছাত্রছাত্রীরা পূর্বে বর্ধমান বিশ্ববিদ্যালয়ের অন্তর্গত যেকোনো কলেজে ভর্তি হয়েছিলে ও REGISTRATION করেছিলে তাদের নিম্নে দেওয়া লিঙ্কে ENROLLMENT করতে হবে এবং তার ফটোকপি (Print out), REGISTRATION এর ORIGINAL ও Xerox, College Admission Bill সহ আগামী ২৯.১৯.২০২১ তারিখের মধ্যে কলেজ অফিসে যোগাযোগ করতে হবে।

ENROLLMENT forms.gle/TCfsDPYpGs5ZQ8LK7

সমন্ত ছাত্রছাত্রীকে জানানো হচ্ছে যে REGISTRATION cum ENROLLMENT এর আবেদন পত্র Final Submit করার আগে পুনরায় সঠিক ভাবে মিলিয়ে নিতে হবে। REGISTRATION cum ENROLLMENT এর আবেদন পত্র পূরণ করতে কোনোরকম অসুবিধা হলে কলেজ অফিসে যোগাযোগ করার জন্য জানানো হচ্ছে।

axr. Dr. A. K, Samanta Principal Vivekananda Mahavidyalaya Haripal, Hooghly

অধ্যক্ষ ড. অসীম কুমার সামন্ত



Registration AY 2021-22

STUDENT'S USER MANUAL



A. Introduction

Burdwan University Registration cum enrollment form will be submitted by students. Once the Application form is successfully submitted, students will receive a SMS and e-mail with their respective User ID and Password to login into the student's portal and can be verify their application form status. Please fill-up the form carefully with the correct details. After filled-up and submit the form respective Colleges will be approved the same with the provided student's information and can be send back for further modification (if required by the college) and student should have to response on the same for smooth registration process.

B. Steps to online application Registration cum Enrollment Form

- Step-1. Open the website of The University of Burdwan. Please clear cache file of browser (Step of clear cache "Ctrl+Shift+Del") before fill-up the form.
- Step-2. Click on U.G. Student's Registration Application Form link (https://www.digialm.com:443//EForms/configuredHtml/1254/3253/Registration.html)
- Step-3. The following registration page will be opened for students. Needs to select the respective college from the drop down given in the form.
- Step-4. Click on "Proceed" button.

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- Alexandre - A	The University of Burdwan साविद्याया विमुख्तये Learning Leads To Emancipation					
	Registration Form					
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Figure 1: Registration first page

- Step-5. Candidate needs to select correct college name, Student Name, Date of Birth, Gender, Caste category, Different Abled, email id, phone number, Nationality, Degree and stream fields. Only Honours student(s) will provide the obtained marks and the full marks in the time of registration form for eligibility verification. **Candidate unable edit all that field later**.
- Step-6. Along with the said information student needs to be filled up the valid email id and phone number. Student will receive a notification(s) with his/her user credential through SMS and e-mail in the provided number and email address.
- Step-7. Click on the "I agree" declaration text, provide the correct captcha text in the provided box.
- Step-8. Click on the "Register" button. One popup will be opened and just click "OK" on the dialog box. As per the below images.

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Figure 2: Registration page 1

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Student Profile	51 T			
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Student Name	AAA			
	(As specified in M.P./Equivalent Examin	nations Certificate)		
		T.		
* Date of Birth		*Gender	Female	×
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		*Confirm Mobile		
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Course Details *Stream *Higher Secondary Ma Total Marks Obtained Marks % Declaration I solemnly declare that opinion of the Universit		Core 1 Out Of Total Marks Ito be not true / incomplete ns of the University Ordinan	800 / misleading or if it appears	that, in the

Figure 3: Registration page 2

Step-9. On successfully first stage registration the following screen will be displayed.

THE UNIVERSITY OF BURDWAN USER MANUAL FOR STUDENTS REGISTRATION CUM ENROLLMENT - 🗆 X 0 3 2-Student Registration × + 🗧 🔶 C 📔 qahf.digialm.com/EForms/loginAction.do?subAction=DisplayProfile&formId=3253&eicuListing=false&encValues=ipK6NG8k6oRFYn7OsYL1d40qLyv%2BQ0UwIDK... 🔍 🖈 😰 🌲 The University of Burdwan साविद्या या विमुक्तये Learning Leads To Emancipation Please clear cache before fill-up the Form. Steps to clear cache-->(Ctrl+Shift+Delete) The login id and password for Student Registration has been sent to your res ed mobile number and email id. se click o our registra Complete Registration Student Registration Details Application Sequence Number: 2021104176216 Application Status: Registered College Name: BURDWAN RAJ COLLEGE College Code: 104 Student Name: RAJU ROY Date Of Birth: 04/Sep/2003 Gender: Male Is Differently Abled?: No Caste Category: OBC-B Email ID: a@gmail.com Confirm Email ID: a@gmail.com ile Number: 8899776655 bile Number: 8899776655 Nationality: Indian Degree: UG Stream: B.A. へ 幅 4 9/22/2 in 💽 🕥 💿 🚺 🐗 9 開 1 Te

Figure 4: Stage 1 registration completion

Step-10. Please select "Complete Registration" button to make the detail registration.

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Figure 5: Eligibility verification

- Step-11. Fill-up the required data and click on the next button of Check Eligibility to the courses.
 - a. For Hons. courses students need to provide the total marks obtained and full marks of the H.S. education along with the required honours subjects, to fulfill the University criteria.

USER MANUAL FOR STUDENTS REGISTRATION CUM ENROLLMENT

b. For general courses students need to select the proper information as per the image figure 5.

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	(As specified in M.P./Equivalent Examinations Certificate)		
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	*Marital Status Single 💙 *Differently Abled 🕓 Yes 🛞 No		
	*Mother's Name MRS. ROY *Pather's Name MR. ROY		
	* Minority Community O Yes No *Nationality Indian		
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	Building//venue 11, Bldg Locality/Village Rajbari		
	PO Burdwan +Country India 🗸		
	*State West Bengal 🗸 *Desnict Bardhaman 🗸		
	City Burdwan *Pin code 713421		
	*Email ID a@gmail.com Alternate No. 7788996888		
	*Mobile Number 8899776655		
	Back Next		
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Figure 6: Students basic details

Step-12. Candidate should fill-up all the fields marked with "*" red asterisk mark. Then select "Next" button. The flowing pages will be displayed as qualification details tab.

Name of Examination	Madhyamik	~	Name of Board/Council/University	WEST BENGAL BOAM	RD OF 5 🗸
Country where the Board/Council/University situated	India	*	State where the Board/Council/University situated	Tripura	~
			Roll No	778899	
Year of Passing	2015	~		(In case Roll & No. are followed by one space a	
Total Marks Obtained	500		Out Of Total Marks	800	
Marks 96	(3.50		Registration No		
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USER MANUAL FOR STUDENTS REGISTRATION CUM ENROLLMENT

Step-13.	Candidate must fill-up l details in the "Qualifica	•	•	•
	Check Eligibility Status		fications 4 Enrolment	
	*Enrolment Info			
	Admission Date 02/09/	2021	Session 2021-22	✓
	Admission Challan Number 33366	7777		
	*Subjects			
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Figure 8: Subject selection page

Step-14. Candidate needs to fill the Admission date, Session, Core subject correctly from drop down and select the upload option to upload photo, signature, MP admit card, MP marksheet, H.S. Admit card, H.S. marksheet and admission challan all document photo copy.

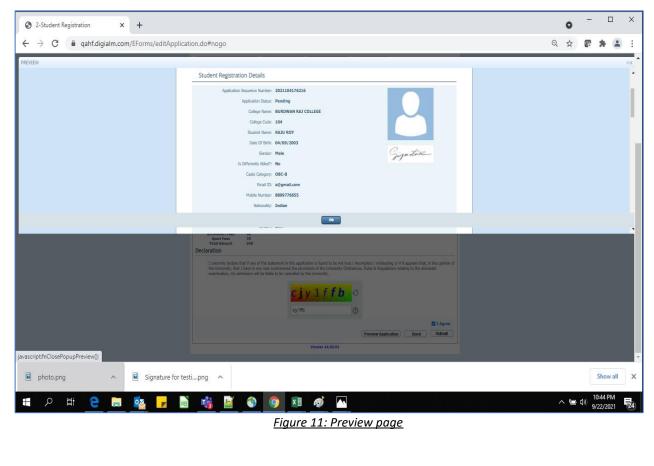
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Step-15. Candidate must be select preview button to preview their details. Then select captcha, check declaration's "I Agree" check box and select submit button accordingly.



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Step-16. Candidate must be select "OK" button to submit registration data.

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Figure 12: Submission Page

Step-17. The following page will be displayed post successfully submission of the registration cum enrollment form. User can print the following page for future references.

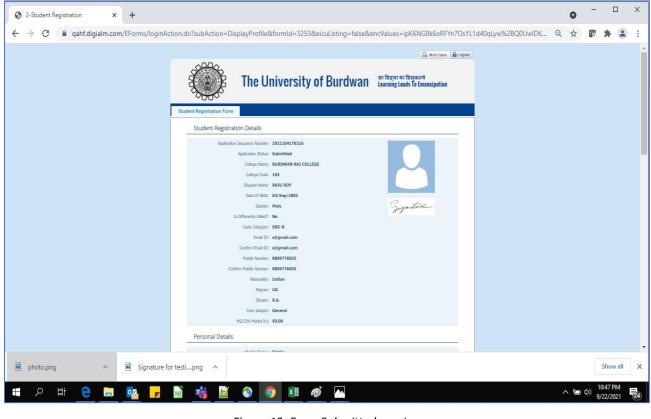


Figure 13: Form Submitted preview

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USER MANUAL FOR STUDENTS REGISTRATION CUM ENROLLMENT

C. Student's portal

Step-1. Student(s) can login in-to the following portal for further tracking.

URL will be found in the University website.

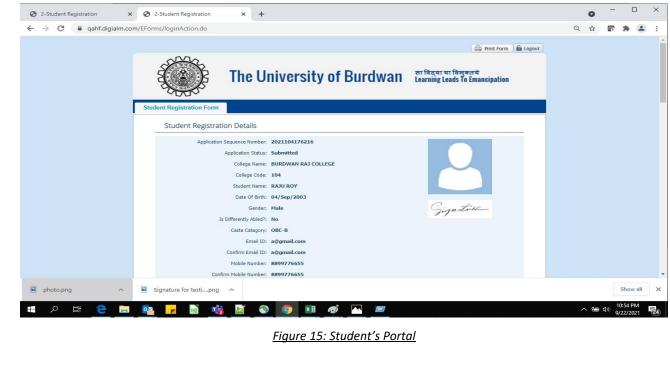
(https://www.digialm.com:443//EForms/configuredHtml/1254/3253/login.html)

Step-2. The login page will be displayed as per the following image. User can login into the same by using the credential which are provided in the SMS and e-mail.

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Figure 14: Student's Login Page

Step-3. Below page will be displayed post successfully login of the student(s).



- Step-4. Purpose of the student's login portal as follows:
 - a. Student can view his/her submitted registration form.
 - b. Take a printout for future references (if needed).
 - c. Response to the queries from the respective colleges.
 - d. Student will be required to connect with the colleges if any discrepancies found the submitted data.
 - e. Tracking the status of the application.
- Step-5. If the Student forgets/wants to change his/her password, then follow the below steps:
 - a. Click on the Forgot Password option.
 - b. Provide the correct user ID and captcha provided in the page.
 - c. New password will be triggered to the student's provided mobile number or email address.

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Figure 16: Change password screen										
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